Bullhorn for Email allows for an efficient and nearly seamless experience between a user's ATS, CRM, and email activity. For each applicable email in your inbox, a gadget below the message body appears enabling you to quickly take action on its contents. This includes parsing records into Bullhorn, attaching files to records, and adding notes and tasks.
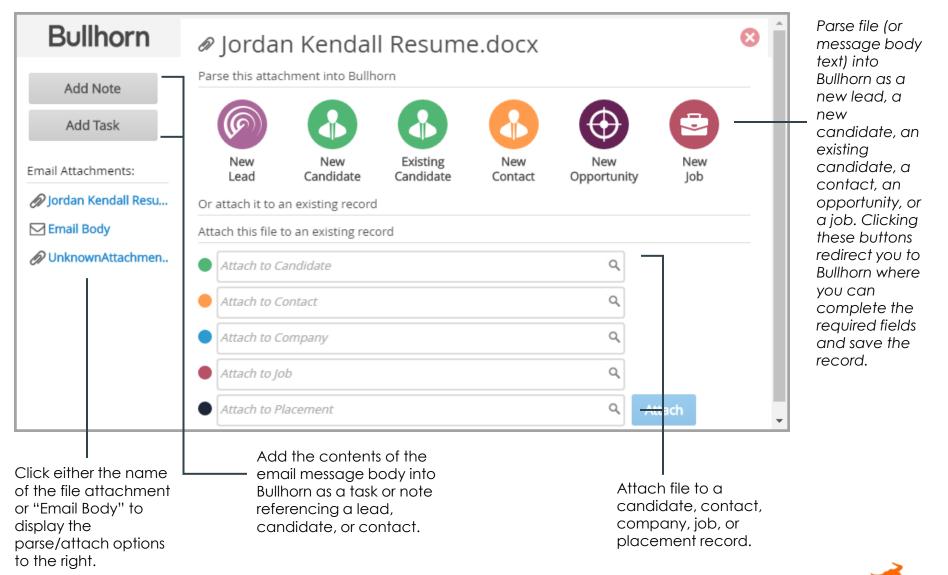
Viewing Recognized Senders (i.e., they have a record in Bullhorn)

Viewing Unknown Senders

Click either the name of the file or "Email Body" to display the parse/attach options (see reverse side for details).

Associate a new email address with an existing Bullhorn lead, candidate, or contact.

View important information from the lead, candidate, or contact's record.

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Taking Action on an Email (Notes, Tasks, Message Body, and Attachments)

Parse file (or message body text) into Bullhorn as a new lead, a new candidate, an existing candidate, a contact, an opportunity, or a job. Clicking these buttons redirect you to Bullhorn where you can complete the required fields and save the record.

Click either the name of the file attachment or "Email Body" to display the parse/attach options to the right.

Add the contents of the email message body into Bullhorn as a task or note referencing a lead, candidate, or contact.

Attach file to a candidate, contact, company, job, or placement record.

Bullhorn